



## The Wiregrass Ranch High School PTSA School Wide Resource Grant

*For the 2018-2019 school year, the Wiregrass Ranch PSTA is pleased to award up to \$3,000 in funds that support innovative and enriched programs, activities and equipment.*

### Dear Teachers and Staff Members:

Do You Need Money for A Worthy Project? The Wiregrass Ranch PSTA School Wide Grant Program has funds available for you. If you have a project and lack the required financial resources, the PTSA would like to help. We would like to encourage Wiregrass Ranch faculty and staff to apply for funding by completing and submitting the Grants Application form that is available below.

### Background:

The PSTA grant program is designed to be a flexible source of PTSA funding for Wiregrass Ranch teachers and staff to sponsor creative programs in which Wiregrass Ranch students may participate. In keeping with the funding goals of the PTSA, these programs may be educational, artistic or social programs to benefit either large or small groups of students. Grants applications must be submitted by 4:30 p.m. on December 20, 2018.

### Who May Apply for a Grant

Teachers, staff, and administrators who are members of the Wiregrass Ranch PTSA may submit applications.

### The Grant Process:

- Teacher or staff member has an idea for a program, club, or celebration in which Wiregrass Ranch students may benefit and participate.
- Teacher or staff member completes the PTSA Grant Application Form
- Teacher or staff member submits the application to the Wiregrass Ranch PTSA by 4:30 p.m. on December 20, 2018.
- The PTSA will review the application with the Principal to see whether or not there are already funds allocated to the school to pay for the program or idea.
- If no funds are available, the PTSA board members and Principal vote on whether or not to fund the request(s).
- Award decisions will be announced in mid-January. Recipients will be invited to attend the PTSA's Winter General Meeting to receive their certificate and speak to the audience about the grant.
- If the PTSA votes to fund the application, the PTSA Treasurer provides the sponsoring teacher or staff member with a check to fund the program.
- Grant recipients will have until June 1, 2019 to use funds provided by this grant process. Any unused grant funds will be returned to the PTSA for the next year's grants.
- An evaluation of the project and a complete accounting of how funds were spent must be made in writing by June 30, 2019.